

# TERMS OF REFERENCE

Request No. 16725

<b>Project</b>	TA-6420 (REG) : Climate Change Adaptation in Asia and the Pacific		
<b>Source</b>	International	<b>Category</b>	Firm
<b>Expertise</b>	Climate Change		

## Objective/Purpose of the Assignment:

1. To provide consultative coordination at the Southeast Asia Regional Department (SERD) level, and technical support and advice on the strategic formulation and implementation of the target SERD's Climate Change Implementation Plan (CCIP).

## Scope of Work:

2. The Asian Development Bank (ADB) is responding to the challenge of climate change by taking an active role in promoting the mainstreaming of mitigation and adaptation considerations throughout the Asia and Pacific Region.

3. A number of initiatives are being implemented, such as the Energy Efficiency Initiative, Carbon Market Initiative, Energy for All Initiative, and Sustainable Transport Initiative.

4. On the adaptation front, a number of initiatives are being implemented, such as: the Coral Triangle Initiative in the Pacific; the formulation and implementation of climate risk management and adaptation (CRMA) road maps in ADB's Developing Member Countries (DMCs) such as Palau and Nepal (and Bangladesh), in alignment with their respective Country Partnership Strategies (CPS); in the Greater Mekong through the development and introduction of adaptation measures in Asian mega cities and proposed activities under the GMS Core Environment Program; and ADB's Mini-Stern Review of South East Asia.

5. The Bank now seeks to further scale up ADB's climate change actions in its core development program. ADB's Climate Change Implementation Plan (CCIP), currently in draft form, is envisioned as an aspirational guiding framework to enable Regional Departments to leverage additional climate change investment funds, and help their respective DMCs develop and implement region-wide, country-specific, and sectoral climate change investments and action plans to 2015. This CCIP needs to be formulated at the level of each Regional Department (RD), in parallel with the formulation of other RD CCIPs, and in alignment (where plausible) with each DMCs Country Partnership Strategy (CPS) and Country Office Business Plan (COBP).

6. With the acceleration of ADB's climate change mitigation and adaptation portfolio, additional climate change knowledge, strategic insight, and technical and administrative capacity is immediately required in-house to manage these increasing demands from RDs.

## Detailed Tasks:

7. The Climate Change Adaptation Specialist will support the SERD Focal Point to develop the adaptation component of SERD's CCIP. Tasks assigned to the Climate Change Adaptation Specialist will include, but will not be limited to:

### A. CCIP Outline

- Identify key issues and needs, key DMC stakeholders/focal points, and priority sectors and investment activities [(partly based on ADB investment portfolio (CPS))]
- Review ADB's climate change related documents, including the CCIP draft Guidelines, and become acquainted with the target Regional adaptation priorities, and ongoing subregional and country programs relevant to the CCIP, including relevant links to disaster management.
- Support SERD climate change focal point to help formulate adaptation components of a CCIP outline and strategic framework for the SERD CCIP. This includes formulating a methodology to allow for the incorporation of SERD & DMC-specific inputs (CPS, COBP, climate change road maps, screening and risk assessment guidelines, downscaled projections, etc.).

### B. (desk-top) Stocktaking

- Conduct a stock-taking of target DMC climate change documentation including mapping of key national, bilateral and multilateral climate change initiatives for adaptation, including relevant links to disaster management.

### C. Draft CCIP

- Write adaptation text for draft CCIP, reflecting SERDs priority sectors and including relevant links to

disaster management.

- During CCIP formulation, through a review of SERD activities and reports, help identify operational entry points for the incorporation & mainstreaming of complementary and stand-alone adaptation interventions (pilots, TAs, studies) in existing and future projects
- Identify policy options/mechanisms to be implemented within ADB, DMCs, the private sector, and at the community level/NGOs to reduce vulnerability to climate change impacts

#### D. Stakeholder Consultations

- Conduct DMC field visits, in coordination with SERD, and coordinate and participate in inter-agency stakeholder consultations with relevant government, multilateral development banks, donor, and civil society stakeholders for adaptation, to identify entry points between DMC climate change adaptation priorities (National Climate Change Program) and DMC/ADB priority investments (legal, policy, financial)
- Advise on the status of target DMCs: Adaptation Plans (NAPAs, UNFCCC National Communications); priority needs based on country/sectoral impacts; existing sectoral risk assessments & availability of relevant downscaled models; in-country adaptation research capacity/existing adaptation research; portfolio of climate adaptation funds available to DMC [Least Developed Country Fund (LDCF), Adaptation Fund (AF), Special Climate Change Fund (SCCF), Climate Investment Fund (CIF), bilateral, etc.]; institutional impediments
- Help identify, in dialogue with SERD, appropriate adaptation tools, policies, and practices for RSES & CCIP consideration.

#### E. Final draft CCIP

- Incorporate adaptation inputs from participating DMC stakeholder & SERD consultations, and help finalize SERD CCIP
- Identify funding sources; and develop compendium of adaptation funds, & rules of engagement.

#### F. CCIP Approval & CPS/COBP Inclusion

- Facilitate/assist with approval process, through target SERD
- Recommend possible incorporation of adaptation text for projects in each DMC's CPS & COBP (where appropriate)
- Facilitate, at the SERD and DMC level, intra-departmental and country consultations to share lessons learned; and foster dialogue and buy-in of the CCIP.

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#### Output/Reporting Requirements:

8. The Climate Adaptation Specialist will report to the SERD Climate Change Focal Point. Follow-up reports will be provided, through the SERD, to the CCIP Committee through the Coordinating Group (RSID/RSES). Reporting requirements include:

#### Climate Change Implementation Plan Outputs

- CCIP adaptation text for outline/framework and methodology for SERD CCIP
- First draft adaptation text for SERD CCIP, in consultation with SERD Focal Point & CCIP Committee
- Final draft adaptation text for (basic outline provided), including: summary of lessons learned from SERD & DMC consultations, climate change risk management road maps, and other model approaches/products; possible avenues of CCIP intervention (pilots, TAs, studies) at the SERD level;
- BTORs; Aide Memoires; draft Climate Change adaptation Road Maps (aligned with ADB's CPS); other assigned reports and knowledge products

Places of Assignment:	Days	Estimated Dates (dd/mm/yyyy)
Philippines, ADB HQ Field	40	15/10/2008 - 30/06/2009
Others, Home Office	50	27/10/2008 - 27/06/2009
TOTAL DAYS	90	Intermittent

NOTE: Actual schedule to be confirmed with User Unit.