

Hello Everyone! Please submit opportunities in an email or word attachment to [opps@elpnet.org](mailto:opps@elpnet.org) only. This compilation is sent on the 1<sup>st</sup> and 15<sup>th</sup> of every month. It does not necessarily represent the views or policies of ELP. Feel free to email [opps@elpnet.org](mailto:opps@elpnet.org) if you are applying for one of these positions in case there is additional information available. Good Luck!

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## **ELP Opportunities Compilation – 12.17.2009**

### **EMPLOYMENT**

- 1) NOAA's Coral Reef Conservation Program, Data Management and Observing System Coordinator - Silver Spring, MD
- 2) MPA Monitoring Enterprise, Assistant Scientist and Knowledge Manager - Oakland, CA
- 3) Heal the Bay, Staff Scientist - Santa Monica, CA
- 4) I.M. Systems Group, Inc., Fisheries Expert - Morocco
- 5) Sustainable Business Network, Green Partnerships Associate and Membership Director - Philadelphia, PA
- 6) EPA Region 3, Federal Career Intern Program (FCIP) for entry-level Environmental Engineers, Physical Scientists and Life Scientists - Philadelphia, PA
- 7) Lady Bird Johnson Wildflower Center at the University of Texas at Austin, Entry-level ecologist, designer - Austin, TX
- 8) U.S. GSA, Program Specialist, Public Building Service - Philadelphia, PA
- 9) Alliance for Educational Justice, Youth Organizer and a Co-Coordinator - Oakland, CA but would consider other areas
- 10) US Army Corps of Engineers, Great Lakes and Ohio River Division, Programs Directorate, Program Support Division, Planning, Division-wide expert for the Great Lakes and Ohio River Division - Cincinnati, OH
- 11) Georgia Interfaith Power & Light, Executive Director - Atlanta, GA
- 12) Western Washington University, Shannon Point Marine Center, Marine Scientist - Bellingham, Washington
- 13) Partnership for Interdisciplinary Studies of Coastal Oceans, Policy and Outreach Director - Corvallis, OR
- 14) Florida Department of Environmental Protection, Environmental Project Coordinator - Miami, FL
- 15) Brownfield Redevelopment Solutions, Inc., Environmental Professional F/T or P/T - Work from home
- 16) Callander Associates Landscape Architecture, Student internships - East Palo Alto, CA

17) MidPeninsula Regional Open Space District, District Clerk and 2-Year Term Position Site Remediation and Restoration Project Manager - Los Altos, CA

18) Palo Alto Regional Census Office, Enumerator and Staff Person for Questionnaire Assistance Centers - Palo Alto, CA

## **OTHER OPPORTUNITIES**

1) 2010 NAAEE Conference ~ Call for Presentations

## **EMPLOYMENT**

1)

**Organization:** NOAA's Coral Reef Conservation Program

**Position:** Data Management and Observing System Coordinator

**Location:** Silver Spring, MD

**Website:** [www.coralreef.noaa.gov/](http://www.coralreef.noaa.gov/)

I.M. Systems Group ([www.imsg.com](http://www.imsg.com) <<http://www.imsg.com/>> ), a contractor to the National Oceanic and Atmospheric Administration (NOAA) in Silver Spring, MD, seeks an individual to serve as a Data Management and Observing System Coordinator for NOAA's Coral Reef Conservation Program (CRCP). This individual will work with CRCP ([www.coralreef.noaa.gov/](http://www.coralreef.noaa.gov/)) to coordinate data and observing efforts across line offices to ensure consistent planning, development, integration, and implementation of programmatic efforts.

NOAA's Coral Reef Conservation Program supports effective management and sound science to preserve, sustain and restore valuable coral reef ecosystems. This position is with the program's National Environmental Satellite Data and Information Service (NESDIS) line office in Silver Spring, MD.

Core Responsibilities:

- \* Lead the CRCP Data Management and Coral Reef Ecosystem Integrated Observing System (CREIOS) Working Groups.
- \* Coordinate the development of a Data Management Plan.
- \* Manage the Proposal Database project.
- \* Provide program-level reporting on all relevant issues.
- \* Coordinate the planning and implementation of projects across line offices.
- \* Serve as representative to various CRCP teams.

Qualifications:

- \* Master's degree (strongly preferred) or Bachelor's degree in a relevant discipline such as marine science, biology, marine policy, environmental management, or policy.
- \* Three-five years of program or project planning.
- \* Experience in development of data management plans or frameworks.
- \* Familiarity with coral reef conservation and management issues.
- \* Strong verbal and writing skills.
- \* Strong organizational skills and attention to detail.
- \* Self-motivated energetic strategic thinker.
- \* Ability to work well individually and cooperatively with a range of individuals.
- \* Ability to work on several projects simultaneously and to shift priorities as needed.
- \* Technical proficiency with Microsoft Office programs.

Desired Qualifications:

- \* Familiarity with NOAA or experience working in other federal agencies.
- \* Experience working in a matrix organization and/or demonstrated ability working in team

settings.

\* Experience identifying management needs for coral reef data and information and experience with NOAA's coral reef data and observations.

The Data Management and Observing Systems Coordinator will be required to travel to regional offices and other relevant meetings.

To Apply:

Applications will be accepted until December 14, 2009. Qualified candidates may apply by e-mailing a cover letter, resume, and 3 references (MS Word format strongly preferred) to the following email: [jobs@imsg.com](mailto:jobs@imsg.com) with the subject heading: NOA09045- NESDIS Data Management and Observing Systems Coordinator.

The salary for this position is commensurate with experience.  
IMSG is an Equal Opportunity Employer.

Yolie C. Hammrich

Human Resources

Recruitment Specialist

[hammrchy@imsg.com](mailto:hammrchy@imsg.com)

<http://www.imsg.com> <<http://www.imsg.com/>>

IMSG is a contractor to the National Oceanic and Atmospheric Administration (NOAA)

2)

**Organization:** MPA Monitoring Enterprise

**Position:** Assistant Scientist and Knowledge Manager

**Location:** Oakland, CA

**Website:** <http://www.calost.org>

The MPA Monitoring Enterprise currently has two job openings: Assistant Scientist <[http://www.calost.org/./Assistant\\_Scientist.pdf](http://www.calost.org/./Assistant_Scientist.pdf)> and Knowledge Manager <[http://www.calost.org/./Knowledge\\_Manager.pdf](http://www.calost.org/./Knowledge_Manager.pdf)>. [http://www.calost.org/monitoring\\_ent.html](http://www.calost.org/monitoring_ent.html)

3)

**Organization:** Heal the Bay

**Position:** Staff Scientist

**Location:** Santa Monica, CA

**Website:** <http://www.healthebay.org>

Heal the Bay has a great job open and we'd like to fill it right away. Charlotte Stevenson, the current scientist in the position, is going back to grad school. The scientist position will work on MPAs and coastal resource management issues. Any sharp, articulate marine or coastal resource biologists with practical experience would be welcome applicants. Please forward any resumes to Sarah at [ssikich@healthebay.org](mailto:ssikich@healthebay.org) <<mailto:ssikich@healthebay.org>> .

Thanks you so much for your help.

Mark Gold, D.Env. | President

Heal the Bay | 1444 9th Street | Santa Monica CA 90401

Tel: 310 451 1500 x123 | Fax: 310 496 1902

[mgold@healthebay.org](mailto:mgold@healthebay.org) <<mailto:mgold@healthebay.org>> | \*[www.healthebay.org](http://www.healthebay.org)

<<http://www.healthebay.org/>>\*

Heal the Bay is a nonprofit environmental organization dedicated to making Southern California coastal waters and watersheds, including the Santa Monica Bay, safe, healthy and clean through research, education, community action and advocacy.

**Position Summary:**

The Staff Scientist is responsible for marine and coastal resources related technical and policy projects for the organization. This consists of providing written comments and testimony on various issues including the impacts of power plants and desalination on marine resources; establishment of marine protected areas; local coastal planning; coastal aquatic resource protection including wetlands and riparian habitat; and coastal industrial uses. The Staff Scientist will also help forward ongoing coastal resources projects, such as the implementation of marine protected areas, and advance policy recommendations before various local and state agencies. The Staff Scientist will also represent Heal the Bay at public and stakeholder group meetings. This position requires a strong technical background, and experience in the policy arena is preferred. Candidates must be motivated, articulate and strong problem solvers. This is a full time salaried position with health, dental, vision and vacation benefits. The Staff Scientist reports to the Director of Coastal Resources.

**Functions Include:**

- Work on science and policy projects or programs both as an individual and as part of a team;
- Analyze and provide written comments on technical and policy issues and documents related to coastal resources and the land-sea interface;
- Track specific science and policy issues at regional and state levels and ensure that deadlines are met for public comments and other products;
- Represent Heal the Bay's positions at public meetings, hearings and other forums;
- Create and maintain relationships with government staff, advocacy groups, scientific researchers and other environmental stakeholders;
- Work closely with other Heal the Bay staff on inter-departmental projects and programs;
- Work closely with partner groups outside of Heal the Bay on key coastal resources issues;
- Distill technical information into easily understandable written materials and oral presentations;
- Help with grassroots organizing efforts to support our technical work on coastal issues;
- Participate in weekly Science and Policy Department, weekly Staff meetings, and quarterly Science and Policy Committee Board meetings.

**Experience and Skills Required:**

- Passion for Heal the Bay's mission;
- Strong technical background in environmental science and marine biology, masters degree preferred;
- Broad understanding of science, regulatory and policy issues relating to water quality and coastal resources, including the Marine Life Protection Act, Clean Water Act, Porter Cologne Act, Coastal Zone Management Act, California Coastal Act, CEQA and NEPA;
- Excellent written and oral communication skills;
- Strong grasp of environmental issues on the land-sea interface;
- At least 2 years of work experience in the marine or coastal conservation field is preferred;
- Ability to work under pressure and deadlines;
- Excellent organizational and analytical skills;
- Ability to work independently and cooperatively with colleagues;
- Ability to work on multiple projects and meet deadlines;
- Occasional evening and weekend work on Heal the Bay education/environmental programs is required;
- Must love the ocean.

**Application Information:**

Salary of \$40-45,000 based on experience, with full benefits. Heal the Bay is an equal opportunity employer and actively recruits to promote diversity in our workforce.

**Please send a cover letter and resume with salary requirements to:**

Please visit [www.healthebay.org/jobs](http://www.healthebay.org/jobs) to e-mail cover letter and resume. No calls please.

4)

**Organization:** I.M. Systems Group, Inc.

**Position:** Fisheries Expert

**Location:** Morocco

**Website:** <http://www.imsg.com>

I.M. Systems Group, Inc. (IMSG), (<http://www.imsg.com>) is currently involved in submitting a bid for an interesting project that will allow qualified candidates to work and travel to Morocco. We are currently looking to submit resumes for a team of several individuals that will consist of a full-time Fisheries Expert who will be based in Morocco full-time and an International Fisheries expert who will travel to Morocco as needed.

**Job Titles and Qualifications:**

Fisheries Expert - Full-time and based in Morocco

- \* At least ten (10) years of experience in fisheries management and protection of fishery resources, including in countries similar to Morocco
- \* Experience in the establishment of Marine Protected Areas (MPAs) in support of artisan fisheries sector in developing countries
- \* In depth experience in training and "capacity building" Morocco or in similar countries
- \* A good knowledge of institutional and political aspects of the establishment of MPAs
- \* A perfect knowledge of French (speaking, reading and writing). A good knowledge of spoken English, reading and writing would be highly preferable.
- \* A thorough knowledge of Morocco and its marine resources would be preferable but not necessary.

International Fisheries Expert - Quarter time (10 hours per week) and traveling to Morocco when necessary.

- \* At least 15 years of experience in the design and establishment of MPAs, including in countries like Morocco.
- \* Experience internationally recognized
- \* A thorough knowledge of institutional and political aspects of the establishment of MPAs
- \* Experience in the establishment of MPAs in support artisanal fisheries sector in countries in the developing world.
- \* A thorough knowledge of Morocco and its marine resources would be preferable but not necessary.

**To Apply:**

Please submit an updated resume and a cover letter explaining how your qualifications meet the requirements of the position to [jobs@imsg.com](mailto:jobs@imsg.com) with the following subject heading: Fisheries Expert - Morocco . Also please include the title of the position you would like to be considered for. The application deadline for this position is December 9th, 2009. Resumes received beyond this date will not be considered as our proposal deadline is on December 14th.

Yolie C. Hammrich

Human Resources

Recruitment Specialist

[hammrichy@imsg.com](mailto:hammrichy@imsg.com)

<http://www.imsg.com> <<http://www.imsg.com/>>

IMSG is a contractor to the National Oceanic and Atmospheric Administration (NOAA)

5)

**Organization:** Sustainable Business Network

**Position:** Green Partnerships Associate and Membership Director

**Location:** Philadelphia, PA

**Website:** <http://www.sbnphiladelphia.org>

#### Membership Director

The Membership Director will be responsible for developing programs and services to meet the needs of our member businesses, increasing the retention rate of current members, and recruiting new members. The Membership Director will also oversee the development of a new website, including a platform for member to member exchange. This is a new position in the Membership Department that will report to the Executive Director.

#### Green Partnerships Associate

The Green Partnerships Associate will recruit and manage partnerships with employers to support three program areas: research, public education, and job training. This is a new position in the Green Economy Department that will report to the Director of Green Economy Initiatives.

**Deadline to apply is December 21, 2009.** Please submit cover letter explaining your interest in this position and relevant qualifications, resume, and three references via e-mail to Katie Walsh at [katie@sbnphiladelphia.org](mailto:katie@sbnphiladelphia.org).

Phone calls about these positions are strongly discouraged. SBN is an equal opportunity employer.

6)

**Organization:** EPA Region 3

**Position:** Federal Career Intern Program (FCIP) for entry-level Environmental Engineers, Physical Scientists and Life Scientists

**Location:** Philadelphia, PA

**Website:** <http://www.epa.gov/region3/interns/index.htm>

In case you know of anyone looking for a job - here is an advertisement for some positions in Region 3 EPA. This is the same program that I was in. IT talks a lot about the FCIP program, but you really are just the same as a regular employee, but you have a few more training opportunities and in turn have a longer probationary period (2 years instead of 1).

It is a good opportunity for someone who is looking for a job in the federal government. Just wanted to send the announcement along in case you knew anyone. -E

Announcement:

We are currently recruiting for multiple vacancies through the Federal Career Intern Program (FCIP) for entry-level Environmental Engineers, Physical Scientists and Life Scientists, GS-819/1301/401-05/07/09.

In case you know of anyone interested, here is a link to the Job Notices being used to recruit for the vacancies: <http://www.epa.gov/region3/interns/index.htm>

The closing date for submitting an application (resume and transcript) to the Shared Service Center in RTP is COB 12/18/09.

7)

**Organization:** Lady Bird Johnson Wildflower Center at the University of Texas at Austin

**Position:** Entry-level ecologist, designer

**Location:** Austin, TX

**Website:** <http://utdirect.utexas.edu/pnjobs/>

Please help me to spread the word about the 2 available entry level positions now open with the Wildflower Center. Description and links to the official job posting is below. We anticipate bringing on one new ecologist with a background in consulting or applied ecology, and one new designer with a good background in ecology. Both positions will work with our consulting team to apply the principles of the Sustainable Sites Initiative to real world projects.

Thanks,

Steve Windhager, Ph.D.

Director, Landscape Restoration & Sustainable Sites Initiative

Lady Bird Johnson Wildflower Center

University of Texas at Austin

4801 La Crosse Ave.

Austin, Texas 78739-1702

Main: 512-232-0200

Direct: 512-232-0122

Fax: 512-232-0156

[www.wildflower.org](http://www.wildflower.org)

[www.sustainableites.org](http://www.sustainableites.org)

The Lady Bird Johnson Wildflower Center at the University of Texas at Austin is looking for two entry level positions with its off-site consulting program. Candidates should have a excellent grounding in ecology with preference given to designers (Civil Engineers, Environmental Engineers, Landscape Architects) with experience in Low Impact Development design or ecologists/biologists with experience in ecological restoration, treatment wetlands, green roofs, and rain garden design. Applied experience is preferred.

Both positions work as part of the team creating design solutions for both on- and off-site locations and primarily perform the following tasks: 1) converting design concepts into conceptual presentations, design details and occasionally construction drawings; 2) participate in off-site field assessment activities associated with off-site consulting; 3) Help develop consulting proposals and represents the Wildflower Center to outside clients; 4) coordinate project deadlines, meetings, and deliverables as well as facilitate design concepts between team members; 5) participate in research and monitoring activities as needed; 6) assemble information for publication and presentation to professional groups and the lay public; 7) make presentations about the work being conducted at the Wildflower Center to the general public, clients and professional groups; and, of course, 8) other duties as assigned.

Please apply for this position on The University of Texas at Austin's website, go to <http://utdirect.utexas.edu/pnjobs/> for complete description and to apply for posting number 09-12-03-01-8105 or 09-12-03-02-8105.

Direct links:

[http://utdirect.utexas.edu/pnjobs/pnjobsvw.WBX?job\\_nbr=09-12-03-01-8105](http://utdirect.utexas.edu/pnjobs/pnjobsvw.WBX?job_nbr=09-12-03-01-8105)

[http://utdirect.utexas.edu/pnjobs/pnjobsvw.WBX?job\\_nbr=09-12-03-02-8105](http://utdirect.utexas.edu/pnjobs/pnjobsvw.WBX?job_nbr=09-12-03-02-8105)

The University of Texas at Austin is an Equal Opportunity/Affirmative Action Employer committed to diversity.

8)

**Organization:** U.S. GSA

**Position:** Program Specialist, Public Building Service

**Location:** Philadelphia, PA

**Website:**

[http://jobview.usajobs.gov/GetJob.aspx?JobID=84927394&JobTitle=Program+Specialist+\(Sustainability\)&sort=rv&vw=d&brd=3876&ss=0&FedEmp=N&FedPub=Y&q=Green+Building&jbf574=GS\\*&AVSDM=2009-12-04+00%3a03%3a00](http://jobview.usajobs.gov/GetJob.aspx?JobID=84927394&JobTitle=Program+Specialist+(Sustainability)&sort=rv&vw=d&brd=3876&ss=0&FedEmp=N&FedPub=Y&q=Green+Building&jbf574=GS*&AVSDM=2009-12-04+00%3a03%3a00)

U.S. GSA Program Specialist, Public Building Service, GS-13

Application Deadline Dec. 18, 2009

Full Job Announcement

<http://jobview.usajobs.gov/GetJob.aspx?JobID=84927394&JobTitle=Program>

+Specialist+

(Sustainability)&sort=rv&vw=d&brd=3876&ss=0&FedEmp=N&FedPub=Y&q=Green

+Building&jbf574=GS\*&AVSDM=2009-12-04+00%3a03%3a00

Incumbent serves as the Program Specialist for the Regional Sustainability Program. This position is located in the Mid-Atlantic Region, Public Building Services, Facilities Management and Services Programs Division, Facilities Programs Branch in Philadelphia, PA.

The incumbent is the Technical/SME with responsibilities as follows; Provides counsel regarding project and property management of government-owned and leased buildings, to maximize the economic and environmental performance of GSA's building portfolio in the Mid-Atlantic Region.

Works with project teams and property managers to facilitate integrated design and develop and implement sustainable strategies for planning, acquiring, siting, designing, building, operating and maintaining high performance and sustainable buildings.

Ensures LEED certification of regional capital owned and build-to-suit lease projects and forges strategic alliances with key industry and research organizations and Federal, state and local government agencies to transform the built environment.

#### MAJOR DUTIES

Develops or significantly contributes to the development of region-wide program direction and guidance on a variety of diverse and complex technical, professional or administrative issues related to sustainability and LEED certification.

Establishes and implements sustainable practices for employing integrated design principles, optimizing energy performance, protecting and conserving water, enhancing indoor environmental

quality, and reducing environmental impacts of materials aimed at helping GSA:

- Maximize economic and environmental performance of facilities;
- Reduce the total ownership cost of facilities;
- Improve energy efficiency and water conservation;
- Provide safe, healthy, and productive built environments; and,
- Promote sustainable environmental stewardship.

Serves as a regional liaison to the PBS Sustainability Program in Central Office, keeping them informed of regional sustainability efforts, news, issues and project milestones, including LEED registration and certification. Reports Central Office sustainability guidance to regional management. Collaborates and coordinates with national network of GSA sustainability managers.

9)

**Organization:** Alliance for Educational Justice

**Position:** Youth Organizer and a Co-Coordinator

**Location:** Oakland, CA but would consider other areas

**Website:** [www.allianceforeducationaljustice.org](http://www.allianceforeducationaljustice.org)

### **Job Announcements: Alliance for Educational Justice**

#### **Organizational Background and Mission**

The Alliance for Education Justice (AEJ) is a new national alliance of youth organizing and intergenerational groups working for educational justice. AEJ is a multiracial and multigenerational network led by and directly accountable to our affected stakeholders – young people in public schools and their parents, families, and communities. The emerging alliance is comprised of 20 general member organizations and a strategy team that is leading the planning and organizational development process. Member organizations are located in New York, Chicago, Philadelphia, Boston, Baltimore, Wichita, Denver, Los Angeles and the Bay Area. These groups combined have decades of collective experience engaging young people, parents, as well as local and statewide educational change efforts.

Specifically, AEJ aims to: 1) Connect grassroots groups to bring about changes in federal education policy; 2) Build a national infrastructure for the education justice sector; and 3) Build the capacity of our organizations and our youth leaders to sustain and grow the progressive movement over the long haul.

#### **Position: Youth Organizer**

50% time (2-3 days a week/ potential for Full time)

This person will assist the Coordinator in managing communication, regional meetings, and youth engagement with AEJ. The position is only part time now but has potential to be full time within the next few months depending on the person and their experience.

The person will assist with:

1. organizing youth committee calls; agendas, notes, follow up
2. supporting youth convening preparation; stay in close contact with regional lead organization, convene regional meeting leadership groups, support agenda and activity development, develop a convening planning template process
3. attending 3 – 5 regional convenings, play a coordinating role related to content
4. overseeing development and cultivation of youth leaders from within the AEJ membership base to take on increased roles in AEJ.

5. creating a proposal for a youth leadership program with input from AEJ member groups
6. developing AEJ materials (newsletters, handouts, etc.)
7. overseeing design, printing, and production of AEJ materials
8. creating and maintaining key documents and information: contact sheet, create member database, update and maintain Basecamp (files, photos and project tracking)

Experience preferred:

1. organizing high school and college age youth by creating participatory processes and activities that ensure youth development.
2. working with coalitions and networks
3. facilitating large groups in person or on conference calls.
4. organized and attentive to details.
5. handling communication and outreach plans.
6. writing or editing curriculum for use with youth
7. knowledge of grassroots organizing and social justice campaigns
8. experience incorporating arts and culture into workshops and trainings

Start date: As soon as possible.

Salary: Based on experience and location.

Position location: Oakland, CA (but would consider strong candidates from other areas where there are member organizations)

Please send cover letter, resume and references to:

Kimi Lee, AEJ Coordinator, [kimi@movementstrategy.org](mailto:kimi@movementstrategy.org) or mail to AEJ/ MSC, 1611 Telegraph Ave #510, Oakland CA 94612.

### **AEJ Co-Coordinator (50% - with potential for full-time)**

Working with the current coordinator, the co-coordinator will share in the responsibility of providing leadership and supervision for the development of the alliance. He/she is responsible for the day-to-day operations and implementation of the program work, supporting committees and general organizational development. He/she will work as a management team with the other coordinator and split duties according to skills and experience. Both coordinators report to the Strategy Team and is supervised by the MSC Executive Director.

Shared responsibilities include:

#### Organizational Development

1. Ensure work is connected to the mission and vision.
2. Strategic Planning and overall direction and health of organization
3. Developing organization agreements, working principles and setting healthy group dynamics
4. Monitor committees and ensure work is connected and well informed
5. Supervise the development of all organization materials, websites, and tools

#### Management and Planning

1. Coordinate organizational planning
2. Supervise staff & Hire consultants

#### Budget and finance

1. Monitor cash flow
2. Propose yearly and project budgets
3. Oversee fundraising plan
4. Build relations with foundations
5. Assist with grant applications and reports

#### External Affairs

1. Identifying and Building relations with ally organizations
2. Coalition building with other networks
3. Coordinate Public Speaking opportunities
4. Coordinating Networking opportunities
5. Coordinating Media and communication strategy

#### Campaign Development

1. Develop and coordinate national policy campaign
2. Monitor and provide national education policy analysis
3. Oversee implementation and evaluation of campaigns
4. Oversee collaboration with other alliances and networks
5. Cultivate relationships with policy makers

#### Qualifications:

1. project coordination (including working with offices or staff in other locations)
2. experience with national coalitions and networks
3. knowledge of national education policy and social justice issues
4. organized and attentive to details.
5. handling communication and media plans.
6. experience with fundraising and grants management
7. knowledge of grassroots organizing and social justice campaigns
8. experience working with youth and parents
9. flexibility and positive attitude

Position located in Oakland but would consider candidates in other areas of the country if well qualified.

Please send cover letter, resume and references to:

Kimi Lee, AEJ Coordinator, [kimi@movementstrategy.org](mailto:kimi@movementstrategy.org) or mail to  
AEJ/ MSC, 1611 Telegraph Ave #510, Oakland CA 94612.

[www.allianceforeducationaljustice.org](http://www.allianceforeducationaljustice.org)

#### 10)

**Organization:** US Army Corps of Engineers, Great Lakes and Ohio River Division, Programs Directorate, Program Support Division, Planning

**Position:** Division-wide expert for the Great Lakes and Ohio River Division

**Location:** Cincinnati, OH

**Website:** <https://cpolst.belvoir.army.mil/public/resumebuilder/builder/index.jsp>

#### DEPARTMENT OF THE ARMY

**Vacancy Announcement Number:** SWGJ09938993DC

Opening - December 09, 2009

Closing - December 22, 2009

Position: YD-02:Community Planner(0020), Economist(0110), Geographer(0150), Archaeologist(0193), Biologist(0401), Ecologist(0408), Fish and Wildlife Administrator(0480), General Engineer(0801), Landscape Architect(0807), Architect(0808), Civil Engineer(0810), Environmental Engineer(0819), Mechanical Engineer(0830), Electrical Engineer(0850), Physical Scientist(1301)

Salary: \$92,683 - \$108,582 Annual

Place of work: US Army Corps of Engineers, Great Lakes and Ohio River Division, Programs Directorate, Program Support Division, Planning

Status: Permanent, full time

**Duties:** Serves as a Division-wide expert for the Great Lakes and Ohio River Division (LRD) in plan formulation of simple to complex water resource projects and as a Division Plan Formulation, Civil Works Policy Specialist to include development and management of the Civil Works Planning Program. Incumbent serves as the senior planner on interdisciplinary water resources evaluation teams responsible for quality assurance and policy review of planning decision documents. This responsibility includes oversight of districts quality management plans for investigations, analyses, formulation, development and their report preparation for simple to complex, large-scale navigation, local flood protection, environmental restoration, water supply, water quality, watershed, and other water resources project. Confers with local and regional interests, including officials of Federal, state, and city governments, regional agencies; members of Congress, local industry, and local citizens.

**About the Position:** NOTE: This is an interdisciplinary position which may be filled in any of the disciplines shown above as well as GS-1315 Hydrologist or GS-1320 Chemist. This position is located in downtown Cincinnati in the John Weld Peck Federal Building. Housing options are abundant within a short distance of downtown including Northern Kentucky and excellent residential suburbs and public, private and parochial schools. Numerous public and private universities are located in Cincinnati and two major professional sports teams and sports stadiums are located in Cincinnati. The economy of the region is diverse and vibrant. Numerous and premier medical facilities are located in the metropolitan area. Cultural opportunities and many ethnic restaurants abound. Cincinnati is an exceptional city to work, live and play in. It is strategically located around interstate routes and a major airline hub for Delta Airlines.

**Who May Apply:** (Click on Who May Apply)

- All Federal employees serving on a career or career-conditional appointment.
- Reinstatement eligibles.
- Applicants eligible under Veterans Employment Opportunities Act of 1998 (VEOA)
- Permanent excepted service employees to the extent permitted by their appointing authority.

**Qualifications:** Click on link below to view qualification standard.

**General Schedule**

**SPECIALIZED EXPERIENCE:** Candidates must demonstrate in their resumes at least one year of specialized experience equivalent to the next lower band level applying comprehensive knowledge of Civil Works water and related land resource projects to ensure consistent application of District resource planning policies and general policy guidance; investigating needs and analyzing the effects of legislation, standards and policies on water and related land resource planning; providing regional interface with Congressional interests and other concerned interests on Corps of Engineers water and related land resource problems and issues; or other work that is typically in or related to the work of the position being filled.

- GS-12 and above: Bachelor's degree directly related to this occupation and 1 year of experience directly related to this occupation equivalent to the next lower grade level.
- Your pay will be set within the range specified in this vacancy announcement and will be based on your qualification, education, experience, training, and availability of funds.
- Time-in-grade restrictions do not apply to NSPS positions.
- Only degrees from an accredited college or university recognized by the Department of Education are acceptable to meet positive education requirements or to substitute education for experience. For additional information, please go to the Office of Personnel Management (OPM) and U.S. Department of Education websites at - <http://www.opm.gov/qualifications> and <http://www.ed.gov/admins/finaid/accred/index.html>
- PB 2/3 Positions- Applicants must have one year of specialized experience at the next lower pay band or equivalent under the General Schedule (GS) or other pay systems.
- Quality of experience relates to how closely or to what extent an applicant's background and recency of experience, education, and training are relevant to the duties and responsibilities of the announced position. Candidates must have the knowledge, skills, abilities and competencies

to successfully perform the work of the position at the appropriate level.

**Other Information:**(Click on Other Information)

- To successfully claim veteran's preference, your resume/supplemental data must clearly show your entitlement. Please review the information listed under the Other Requirements link on this announcement or review our on-line Job Application Kit.
- The Department of Defense (DoD) policy on employment of annuitants will be used in determining eligibility of annuitants. The DoD policy is available on <http://www.cpms.osd.mil/ASSETS/E8AB932EA1E44617BAC7222922E42A62/DoDI140025-V300.pdf>
- This is a Career Program Position (CP). # 18
- Salary includes applicable locality pay or Local Market Supplement.
- In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or redetermined annuity for the reemployment period. Discontinued service retirement annuitants (i.e., retired under section 8336(d)(1) or 8414(b)(1)(A) of title 5, United States Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at <http://www.dtic.mil/whs/directives.>)
- Payment of Permanent Change of Station (PCS) costs is authorized, subject to the provisions of the Joint Travel Regulations.
- Temporary Duty (TDY) travel is 30 percent.
- Defense National Relocation Program will be authorized.

**Other Requirements:**(Click on Other Requirements)

- Personnel security investigation required.
- You will be required to provide proof of U.S. Citizenship.
- If selected, official college or university transcript must be submitted.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.
- One year trial/probationary period may be required.

**How to Apply:** (Click on How to Apply)

- Resumes must be received by the closing date of this announcement.
- Self-nomination must be submitted by the closing date.
- Resume must be on file in our centralized database.
- Announcements close at 12:00am (midnight) Eastern Time.

If your resume is currently in our central database, you may click here to [Self Nominate](#)  
Click here to use the [Army Resume Builder](#) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

**Point of Contact:** Central Resume Processing Center, 410-306-0137,  
[applicanthelp@cpsrxtp.belvoir.army.mil](mailto:applicanthelp@cpsrxtp.belvoir.army.mil)

**THE DEPARTMENT OF DEFENSE IS AN EQUAL OPPORTUNITY EMPLOYER**

11)

**Organization:** Georgia Interfaith Power & Light

**Position:** Executive Director

**Location:** Atlanta, GA

**Website:** [www.gipl.org](http://www.gipl.org)

Georgia Interfaith Power & Light

## **Job Announcement**

**Position:** Executive Director

**Organization:** Georgia Interfaith Power & Light (GIPL) engages communities of faith in stewardship of God's Creation as a direct reflection of our faithfulness through worship, education and the sustainable generation and efficient use of energy. GIPL is a six year old organization with a budgeted staff of two full time and two half time people. GIPL has recently established itself as a fully independent 501(c)3 organization and runs a full slate of programs from educational to congregational energy assessments to public policy advocacy. GIPL now seeks to hire an experienced Executive Director to further establish itself and expand its reach.

The Executive Director is responsible for leading, growing, and managing GIPL under the direction of the Board of Directors. Major responsibilities include program development, public relations, fundraising and membership growth in order to develop a faith-based constituency for significant change in the ways our society generates and uses energy.

This is an opportunity to lead a unique and dynamic organization in the early years of its development.

### **Responsibilities:**

#### Mission Development

- Teach, preach and speak in local faith communities, clergy gatherings, and interfaith groups about creation care, climate change, global warming and the need to switch to renewable energy sources and energy efficient practices.
- Develop, in coordination with the Program Committee, various programs and initiatives to accomplish GIPL's mission.
- Implement the strategic plan, ensuring that the programs, strategies, and activities of GIPL are consistent with the organizational mission.

#### Public Presence

- Represent GIPL to the public in ways that will encourage congregations to join using various forms of presentations, such as speeches, slide shows, panel discussions, etc.
- Ensure a presence in mainstream and religious media for GIPL; serve as GIPL's primary press spokesperson; approve all organizational materials.
- Supervise the maintenance of the website.
- Develop and implement GIPL's public policy agenda.

#### Financial and Organizational Management

- Develop and implement organizational fund development strategies, including grant proposals, major donors, direct mail and electronic contributions.
- Develop the organizational budget, manage and report income and expenses to assure fiscal accountability throughout the year.
- Develop, diversify, and grow the Board of Directors. Recruit new religious leaders to the movement.
- Hire and supervise all consultants and staff members, maintain records and manage the office.

### **Qualifications:**

- Bachelor of Arts or Bachelor of Science degree
- Proven self-starter.
- At least three years experience working in faith communities; experience as a congregational leader preferred.
- Knowledge of and passion for environmental issues, particularly global warming, air and water quality and energy issues, and understanding of the connection between the natural world and a life of faith.
- Proven communication abilities with good public speaking and writing skills.
- Firm grasp of basic computer skills – word processing, spreadsheets, email, Internet, etc. Knowledge of Kintera data base system preferable.
- Ordination, fundraising experience and nonprofit experience are plusses.
- Ability to sometimes work nights and weekends is necessary.

**Salary and Benefits:**

Mid to high \$40's plus health benefits, three weeks vacation.

**Location of Job:** Atlanta

**To Apply:** Please send a resume with cover letter and three references to:

Marti Breen

Georgia Interfaith Power & Light

P.O. Box 5866

Atlanta, GA 31107

Or email to [search@gipl.org](mailto:search@gipl.org)

We hope to fill the position by February 1, 2010

Visit our web site at: [www.gipl.org](http://www.gipl.org)

GIPL does not discriminate on the basis of political affiliation, race, color, religion, national origin, sex, sexual orientation, marital status, age disability, or any other characteristics not bearing on job performance.

**12)**

**Organization:** Western Washington University, Shannon Point Marine Center

**Position:** Marine Scientist

**Location:** Bellingham, Washington

**Website:**

<http://www.acadweb.wvu.edu/hr/employment/InfoforApplicants/CareerOpportunities.shtml>

**MARINE SCIENTIST**

Shannon Point Marine Center

Western Washington University

The Shannon Point Marine Center (SPMC) invites applications for the part-time position of Marine Scientist (Exempt Professional position). The position will cover half-time salary plus benefits for three years beginning January, 2010. The position is partially funded by an NSF grant supporting SPMC's participation in the COSEE Pacific Partnerships program. Incumbent may earn additional salary up to 50% of the full-time rate from grants, contracts, or temporary teaching assignments. The 12-month salary (half-time) is \$29,300. Office, laboratory space and boat time will be provided. See the SPMC website ([www.wvu.edu/~sPMC](http://www.wvu.edu/~sPMC) <<http://www.wvu.edu/%7EsPMC>>) for a complete description of programs and facilities.

Duties will include setting up a research program at SPMC capable of supporting an undergraduate student participating in the NSF-sponsored Multicultural Initiatives in Marine Science: Undergraduate Participation (Winter Quarter) and the Research Experiences for Undergraduates (Summer) programs. The principal duties associated with the appointment will be that of /Marine Science Public Education Specialist/. The incumbent will be responsible for organizing and managing two week-long summer workshops that provide professional development opportunities and curriculum support for community college faculty to help integrate

ocean science into their courses; provide workshops for staff at SPMC and at informal science education institutes to translate science into formats effective with general audiences; and to develop and implement public education outreach events aimed at increasing ocean literacy among the general population.

Qualifications: Required: Doctorate degree in some aspect of marine science; experience working with topical issues in marine science; ability to implement a research program at SPMC; Preferred: Experience in providing college level instruction in the ocean sciences; experience in working with scientists to translate their research to public audiences; experience in providing presentations on topical issues in ocean science to public audiences

Application Instructions and Requested Documents: Please visit <http://www.acadweb.wvu.edu/hr/Employment/InfoforApplicants/CareerOpportunities.shtml> to submit your application via WWU's Electronic System for Employment (EASE). Note: You will need to be using Internet Explorer to utilize our online application system.

A cover letter describing background and experience relevant to the position, an updated resume, and names and e-mail address of three references are required. You may cut and paste or upload your materials as noted on the EASE application.

Applicants must meet ALL the "required" qualifications listed above.

Closing Date Notes: Application review begins January 10, 2010, position is open until filled  
Recruitment #: 090621

WWU is an equal opportunity/affirmative action employer, committed to assembling a diverse, broadly trained faculty and staff. Women, minorities, persons with disabilities and veterans are encouraged to apply. All new employees must comply with the immunization policy and show employment eligibility verification as required by the U.S. Citizen and Immigration Service before beginning work at WWU. A thorough background check will be conducted on all new hires. For disability accommodation, call (360) 650-3774.

13)

**Organization:** Partnership for Interdisciplinary Studies of Coastal Oceans

**Position:** Policy and Outreach Director

**Location:** Corvallis, OR

**Website:** [www.piscoweb.org](http://www.piscoweb.org)

On behalf of the Partnership for Interdisciplinary Studies of Coastal Oceans (PISCO), I am pleased to announce a new job opportunity for a Policy and Outreach Director. A short description of this opportunity is below. Refer to posting # 0005065 at <http://oregonstate.edu/jobs> for the complete posting and application instructions. For more information about the position, please contact me at the e-mail or phone number below.

Best Regards,  
Kristen Milligan

\*/Assistant Professor, Senior Research, (Department of Zoology), Oregon State University. Title of position is the Policy and Outreach Director/\*. The Policy and Outreach Director will assist major programmatic activities for the Partnership for Interdisciplinary Studies of Coastal Oceans (PISCO). PISCO's interdisciplinary scientific program focuses on questions in marine ecology and oceanography in coastal waters off the west coast of the United States. Scientists and students are involved in the project at four lead universities [University of California, Santa Barbara (UCSB), University of California, Santa Cruz (UCSC), Stanford University, and Oregon State University (OSU)] and collaborating institutions. PISCO was established to help provide the interdisciplinary knowledge and effective outreach to accelerate transfer of scientific knowledge of coastal ecosystems to policy-makers and assist society in using coastal resources responsibly.

[www.piscoweb.org](http://www.piscoweb.org) <<http://www.piscoweb.org/>>

The Policy and Outreach Director is responsible for overall coordination of PISCO policy and outreach activities. S/he will work closely with Policy and Outreach Coordinators, Principal Investigators, and the Program Coordinator/Associate Director to ensure (a) strategic program development, (b) coordination and integration of policy and outreach activities across the consortium, and (c) effective communication of PISCO scientific research with management and policy activities. S/he will develop bridges between researchers and key policymaking and management entities at local, state, and national levels, providing support for scientists, creating opportunities for exchanges, preparing public presentations and written reports/publications, as appropriate to public decision-making processes. S/he also will work to increase understanding about marine conservation science among relevant citizens' groups, non-governmental organizations, industry groups, and the general public. S/he also will engage with PISCO scientists and collaborators on policy issues by staying current on marine issues and contributing to collaborative and educational activities such as PISCO communications training, workshops, and university courses.

Position is a full time, 12-month fixed term position. Salary is commensurate with education and experience. Required qualifications include a strong scientific background, in the areas of ecology, marine biology, and conservation science. Also experience working with policy and management is required. To review posting and apply, go to <http://oregonstate.edu/jobs>. Apply to posting # 0005065. Closing Date: 01/15/10. OSU is an AA/EOE, and has a policy of being responsive to dual-career needs.

~~~~~

Kristen Milligan, Ph.D.  
PISCO Program Coordinator  
Partnership for Interdisciplinary Studies of Coastal Oceans (PISCO)  
3029 Cordley Hall  
Corvallis, Oregon 97331-2914  
Office: 541-737-8862  
Mobile: 541-908-6104  
Fax: 541-737-3360  
[Kristen.Milligan@science.oregonstate.edu](mailto:Kristen.Milligan@science.oregonstate.edu)

**14)**

**Organization:** Florida Department of Environmental Protection  
**Position:** Environmental Project Coordinator  
**Location:** Miami, FL  
**Website:** <http://www.fgcu.edu>

The Florida Department of Environmental Protection (FDEP), in partnership with Florida Gulf Coast University, announces a job opening for an Environmental Project Coordinator to lead the planning and implementation of projects and programs targeting land-based sources of pollution, water quality and climate change impacts on coral reefs off southeast Florida. The Environmental Project Coordinator is a full-time, contract position within the FDEP Coral Reef Conservation Program, located in Miami, Florida.

To view the full position announcement and application instructions, please visit: <http://www.fgcu.edu> .. Select Employment Opportunities, then Search Postings. Search on Requisition ID #1105. The position announcement closes on January 4, 2010.

This is a grant-funded position, with anticipated recurring annual funding. Out-of-area applicants may apply, but no funding is available for travel to interviews or relocation expenses. Due to the high number of expected applications, only those candidates selected for an interview will be contacted.

To learn more about the FDEP Coral Reef Conservation Program, please visit:  
<http://www.dep.state.fl.us/coastal/programs/coral/> ..

Thank you,  
Chantal Collier  
Coral Reef Conservation Program  
Florida Department of Environmental Protection

15)

**Organization:** Brownfield Redevelopment Solutions, Inc.

**Position:** Environmental Professional F/T or P/T

**Location:** Work from home

**Website:** [njbrownfield.com](http://njbrownfield.com)

All,

Though I know this firm well (as they were a contractor to the division I directed when I was at the City of Trenton), please note that I AM NOT THE CONTACT FOR THIS POSITION. Please direct inquiries/resumes to [sandy@njbrownfield.com](mailto:sandy@njbrownfield.com). And feel free to forward details of opp to qualified folks.

### **Environmental Professional**

Brownfield Redevelopment Solutions, Inc.

Brownfield Redevelopment Solutions, Inc. is seeking an environmental professional for full or part time position. This is a unique opportunity to join a small but growing woman-owned firm, with flexible hours and the opportunity to work from your home office.

Responsibilities will include: Project management; oversight of environmental investigation/remediation contractors; grant preparation; grant administration; request for proposal preparation; community outreach; development of Open Space and Recreation Plans and Comprehensive Economic Development Strategies; identification of funding sources for brownfield redevelopment projects; urban planning; and serving as a liaison between clients and regulatory agencies involved in redeveloping brownfields.

Qualifications include: The ideal applicant will be able to work independently and will have experience in grant writing, brownfield financing and management, environmental investigation/remediation, and community development. The ideal applicant will be able to provide significant contributions in multi-disciplined team approach to establishing brownfield site redevelopment strategies that fulfill acquisition, funding and strategic planning needs and considerations for our public sector clientele. An understanding and knowledge of technical regulations, subcontractor management, USEPA brownfields program, and public sector program management experience is desired.

Requirements include: Degree in environmental planning, urban planning, environmental science or engineering, public policy or related field is required. The candidates should possess at least five to ten years of experience. **Very strong written and verbal skills are required.**

Interested candidates should email resumes to [sandy@njbrownfield.com](mailto:sandy@njbrownfield.com) by January 8, 2010.

--

Taneshia Nash Laird  
Urban Revitalization Executive

Read my blog: "What Balance? Musings of a Working Mom and Wife in the 'Hood" at <http://www.whatbalance.com>  
[urbaneconomics@gmail.com](mailto:urbaneconomics@gmail.com)

16)

**Organization:** Callander Associates Landscape Architecture

**Position:** Student internships

**Location:** East Palo Alto, CA

**Website:** [www.callanderassociates.com](http://www.callanderassociates.com)

Callander Associates Landscape Architecture, Inc. is a private landscape architecture firm with 3 offices in California - San Jose, San Mateo, and Rancho Cordova. We currently have 2 student internship opportunities available to help with the planning of Cooley Landing - a bayfront park in East Palo Alto. Attached, you will find a more detailed flyer and job application. Please note, all applications must be sent in by 11:59pm, Thursday, December 31, 2009 for consideration. You must be at least 16 years old to apply.

For more information about our firm, visit [www.callanderassociates.com](http://www.callanderassociates.com)  
<<https://webmail.cityofepa.org/exchweb/bin/redir.asp?URL=http://www.callanderassociates.com/>>

For information about Cooley Landing, please visit [www.cooleylanding.org](http://www.cooleylanding.org)  
<<https://webmail.cityofepa.org/exchweb/bin/redir.asp?URL=http://www.cooleylanding.org/>> .

Thank you.

Clara Le

Callander Associates Landscape Architecture, Inc.

325 S. First Street, Suite 300

San Jose, CA 95113

T: 408.275.0565

F: 408.275.8047

[www.callanderassociates.com](http://www.callanderassociates.com) <<http://www.callanderassociates.com/>>

17)

**Organization:** MidPeninsula Regional Open Space District

**Position:** District Clerk and 2-Year Term Position Site Remediation and Restoration Project Manager

**Location:** Los Altos, CA

**Website:** [www.calopps.org](http://www.calopps.org)

(The District owns parts of Cooley Landing and is cooperating with us in partnership to develop Cooley Landing into a park. It has 2 job openings.

District Clerk:

[http://openspace.org/about\\_us/employment\\_detail.asp?jID=122](http://openspace.org/about_us/employment_detail.asp?jID=122)

Salary: \$6,727 - \$8,632/month

Posting Date: 11/23/2009

Closing Date: 12/28/2009

About the Position:

The District Clerk is a single position classification responsible for coordinating services in support of the District Board and other District committees. This position reports to the General Manager. The District Clerk attends District Board meetings, records and maintains the District Board's official actions, including ordinances and resolutions; is responsible for the management of official District documents and records; ensures that public information is accessible; provides administrative services to the Board and General Manager; conducts District elections; oversees

assembly and distribution of Board packets, reports and related documents; and performs a variety of duties relative to assigned area of responsibility.

**Basic Requirements:**

Knowledge of: Functions and responsibilities of an elected Board of Directors; Ralph M. Brown Act; Election procedures; Fair Political Practices Commission requirements; California Public Records Act; Standard office administrative practices and procedures; Document imaging, statistical analysis, and electronic document and records management; English usage, including spelling, grammar, punctuation, and written composition; Supervision and evaluation techniques; and Research techniques.

Ability to: Understand the organization and operation of the District as necessary to assume assigned responsibilities; Operate equipment including fax, copiers, printers and computers and supporting MS Office applications; Manage the District-wide agenda and packet process; Oversee Deputy District Clerk/Office Manager; Prepare clear, concise and complete documentation, agendas, minutes, reports and correspondence; Work effectively in time-sensitive situations to meet deadlines; coordinate multiple projects and complex tasks simultaneously; Research, analyze and interpret complex documents, administrative procedures and regulations, and legal requirements; evaluate alternatives and adopt effective solutions; Develop policies, procedures and internal controls; Plan, organize and coordinate District elections; Communicate clearly and concisely both in writing and orally; Use tact and discretion in developing and maintaining effective working relationships with those contacted in the course of work; and Attend meetings outside normal work hours.

**Education and Experience:**

Education equivalent to a Bachelor's degree from an accredited college or university with major course work in Public Administration or a related field is required. Certification as a Municipal Clerk or participation in a program leading toward certification is preferred. This position requires at least four years of increasingly responsible experience in relevant and complex office administration; preferably in a public agency.

**Additional Information:**

Apply online at [www.calopps.org](http://www.calopps.org). For inquiries regarding this recruitment, or if you are unable to apply online, information and employment materials may be obtained by calling the District office at (650) 691-1200.

In order to be considered for this position, applicants must complete the supplemental questions as part of the examination process, and are strongly encouraged to complete this section as best and thoroughly as possible.

A resume must accompany the application and supplemental questions.

First interviews are scheduled for Tuesday, January 12, 2010, with second interviews tentatively scheduled for January 19, 2010. Planning your calendar accordingly is highly recommended.

**2-Year Term Position Site Remediation and Restoration Project Manager**

[http://openspace.org/about\\_us/employment\\_detail.asp?jID=123](http://openspace.org/about_us/employment_detail.asp?jID=123)

Salary: \$5,622 - \$7,214 per month

Posting Date: 12/03/2009

Closing Date: 12/31/2009

[Apply Online <[http://www.calopps.org/profile\\_agency.cfm?id=82](http://www.calopps.org/profile_agency.cfm?id=82)> ]

**About the Position:**

This term position is responsible for performing complex professional-level planning and project management for the District's cleanup and restoration of the former Almaden Air Force Station located atop Mount Umunhum in the District's Sierra Azul Open Space Preserve. The District purchased the 44-acre mountaintop property from the Department of Defense in 1986. Since that time, the US Army Corps of Engineers (Corps) has been working on cleaning the site of subsurface contaminants and the District has been working on securing funding for the cleanup of aboveground contaminants, demolition of dilapidated structures, development of new public access and interpretive facilities and ecological restoration of the majority of the site, with the end

goal of protecting the natural environment and transforming one of the highest peaks in the Santa Cruz Mountains into a premier visitor destination.

The District has been working diligently to secure federal funding to assist in the cleanup and conversion of the former Air Force Station and, if funding is available following the passage of the FY2010 Federal Budget, this position will be responsible for monitoring the large-scale site characterization and remediation efforts atop Mt. Umunhum, which are expected to be managed under the direction of the Corps. Additionally, this position will assist in the District's ongoing planning and outreach efforts for the ecological restoration and public access facilities envisioned for the site. The District is seeking a strong, self-motivated professional with at least 5 years of experience managing and/or overseeing complex public sector projects involving remedial design/remedial action and site management/characterization and familiarity with remedial investigations, feasibility studies, and engineering evaluations.

#### Examples of Duties:

\*Ongoing coordination with the Corps, including oversight and guidance in the development of the project scope of work; monitoring project scope, schedule and budget during implementation to ensure clear and timely communications between the District and the Corps, and maximum application of appropriated funds to on-the-ground site remediation work.

\*Review, verification, and interpretation of data, remedial reports, feasibility studies, engineering evaluations, hazardous substance management plans and specifications, and cost assessments; evaluation of findings and preparation of recommendations and constructive comments.

\*Participation in concept development, site plans, and designs for new facilities and other capital improvement projects and significant facility repairs.

\*Preparation of environmental documents as required by the California Environmental Quality Act; securing of permits from appropriate federal, state, and local regulatory agencies; preparation of informal and formal bid packages for construction and repair projects and administration of all phases of the public bid process; oversight of construction and repair projects; preparation of schedules and site inspections to ensure compliance with plans, specs, workmanship, and safety standards; negotiation of contracts and change orders.

\*Work with staff to confirm objectives, priorities, scope, schedule, and budgets.

\*Represent the District before regulators and stakeholders; attendance at public meetings and presentations before the Board of Directors, other agency representatives, and other groups.

\*Establish and maintain cooperative relationships and day-to-day interaction with key partners.

\*Ability to effectively present information at regular meetings with internal staff, partners, regulators, and legislative body.

\*Ability to interpret laws, rules and regulations pertaining to public health and hazardous substances management engineering in California.

#### Basic Requirements:

\*Strong site remediation and characterization experience (at least five (5) years of experience).

\*Knowledge of public bidding procedures, legal and contractual practices.

\*General knowledge of park and open space planning principles and practices, including project planning, design, and construction management practices.

\*Strong project management, organizational, interpersonal, oral and written communication skills.

\*Ability to work with diverse stakeholders including co-workers, elected officials, and the public in order to achieve consensus in the decision-making process.

\*Bachelor's degree in Environmental, Civil, Chemical, Geotechnical, Waste Management Engineering, or related discipline; will consider candidates that have other environmental discipline degrees (such as earth sciences, geology).

\*A Master's degree in an Engineering or Geology discipline and/or a professional license (PE, PG) is highly desirable.

\*OSHA Hazwoper Occasional Site Worker (29 CFR 1910.120) training and certification is desirable.

\*Valid California driver's license required.

**Working Conditions:**

Primarily office environment; occasionally work alone in field environment including travel from site to site. Routinely sitting for prolonged periods of time; extensive use of computer; when conducting field assignments, may traverse rough, difficult terrain.

**Additional Information:**

In order to be considered for this position, applicants must complete supplemental questions as part of the application process, and are strongly encouraged to complete them as best and thoroughly as possible. The online application and supplemental questions are located on CalOpps.org or by clicking the Apply Online button.

If unable to apply online, an application and supplemental questions may be obtained by calling (650) 691-1200. Faxed or emailed application materials will not be accepted.

**18)**

**Organization:** Palo Alto Regional Census Office

**Position:** Enumerator and Staff Person for Questionnaire Assistance Centers

**Location:** Palo Alto, CA

**Website:** [www.co.sanmateo.ca.us/census](http://www.co.sanmateo.ca.us/census)

Good morning -

I want to pass along to you this information about jobs that will be available with the Palo Alto Regional Census Office for the upcoming decennial census (which takes place in March, 2010). Please forward this to others that may be interested!

There are two types of jobs available with the Census:

1) Enumerators:

Enumerators are the Census takers who conduct the door-to-door follow-up after Census Questionnaires are mailed in. These positions start after April 1st but paid training may be prior.

The number of people hired for this position will be based on the mail-back response rates from the Questionnaires. Our local Census Office estimates around 1,000 enumerators will be hired throughout San Mateo County, Mountain View, Palo Alto, Los Altos, and Los Altos Hills.

Enumerator Jobs:

- Pay is around \$22 per hour, plus compensation for travel
- Average work week is 32 hours (could vary and number of weeks employed is unknown)
- Preference for bi-lingual candidates
- Must take Census test
- Must pass Federal background check

2) Staff Person for Questionnaire Assistance Centers (QACs):

QACs are designated locations where residents can go to receive help filling out their Census Questionnaire or to receive a new Questionnaire if they did not receive one. There will be 51 QACs (throughout San Mateo County, Mountain View, Palo Alto, Los Altos, and Los Altos Hills) that will be open a maximum of 20 hours per week.

QAC Staff Jobs:

- Compensation is around \$16.50 per hour
- The maximum hours of work available is 15 hours from March 19th - April 19th (weeks could vary)
- Preference for bi-lingual candidates

- Must take Census test
- Must pass Federal background check

These positions require the applicant to take the Census test, by appointment only, which is around 30 questions assessing critical thinking and attention to details skills.

Anyone interested in learning more about Census jobs should call 866-861-2010. The County's Census page is located at [www.co.sanmateo.ca.us/census](http://www.co.sanmateo.ca.us/census) <<https://webmail.cityofepa.org/exchweb/bin/redirect.asp?URL=http://www.co.sanmateo.ca.us/census>> ; the US Census Bureau page is at <http://www.census.gov/> <<https://webmail.cityofepa.org/exchweb/bin/redirect.asp?URL=http://www.census.gov/>> .

The test will be given throughout December in Daly City , South San Francisco , Millbrae , Redwood City , and Menlo Park .

Thanks,

Malcolm Smith  
Public Communications Manager  
City of Redwood City, California  
Voice: 650.780.7305  
Fax: 650.780.7225  
Email: [malcolm.smith@redwoodcity.org](mailto:malcolm.smith@redwoodcity.org) <<mailto:malcolm.smith@redwoodcity.org>>  
Web: [www.redwoodcity.org](http://www.redwoodcity.org)  
<<https://webmail.cityofepa.org/exchweb/bin/redirect.asp?URL=http://www.redwoodcity.org>  
Street: 1017 Middlefield Road  
Redwood City, CA 94063

## **OTHER OPPORTUNITIES**

### **1) 2010 NAAEE Conference ~ Call for Presentations**

Deadline: February 1, 2010

Join the New York State Outdoor Education Association as they host attendees from around the world in Buffalo-Niagara, New York.

39th NAAEE Annual Conference ~ September 29 - October 2, 2010

7th Annual Research Symposium ~ September 28-29, 2010

The Call for Presentations is Open - [www.naaee.org/conference/call-for-presentations](http://www.naaee.org/conference/call-for-presentations)  
Nine strands compliment the conference theme, "Building Connections - Bridging Gaps," and include: Arts, Culture, and Spirituality, Conservation Education, Innovative Programs and Practices, Network and Leadership Development, Place-based Education, Socio-ecological Justice and Community Engagement, Teaching and Learning Sustainability, Energy Education and Green Technology, Urban and Rural Interface

2010 Keynotes Announced

TOM CHAPIN

LOIS GIBBS  
OREN LYONS