

Departmental Faculty Liaison for Academic Support Services

FACULTY LIAISON'S ROLE AND RESPONSIBILITIES	LEARNING OUTCOME	ASSESSMENT
<i>THE FACULTY LIAISON WILL WORK 6 HOURS PER WEEK AND BE PAID AS 'RELEASE TIME', SCHEDULE TO BE DETERMINED BY THE FACULTY LIAISON AND DEPARTMENT CHAIR.</i>	Academic Support Services will be better able to organize efforts catered towards a departments many unique needs.	A survey will be given to faculty regarding the effectiveness of Academic Support Services in regards to the Faculty Liaison.
<i>THE FACULTY LIAISON WILL PROVIDE EXPLANATION, CLARIFICATION, AND TOOLS TO TUTORS REGARDING THEIR RESPECTIVE DEPARTMENT'S COURSES AND EXPECTATIONS.</i>	Students will overcome difficulties in understanding course assignments.	Tutors will clearly explain in the 'assignment' section of GradesFirst the exact project or assignment that the student came to tutoring for.
<i>A MXC CURRICULUM BASED PEDAGOGY WILL BE ESTABLISHED WITH TUTORS BASED ON THE EXPERTISE OF THE FACULTY LIAISON.</i>	Students will ascertain better subject knowledge and study strategies.	Tutors will give an evaluation of the pedagogy provided by the Faculty Liaison.
<i>PROMOTE STUDENT COLLABORATION OF SUBJECT MATERIAL AND PROGRAMATIC PRIDE THROUGH WORKSHOPS AND CLUBS, UTILIZING ACADEMIC SUPPORT SERVICES TUTORS.</i>	Students will appreciate the respective subject more and will see their experience as a benefit of education, rather than a task.	The end of semester faculty surveys will possess a question pertaining to their view of the respective subject.
<i>ENSURE THAT THE TUTORING CENTERS REMAIN AN EXTENSION OF THE CLASSROOM BY SHOWCASING TO FACULTY THE IMPORTANCE OF STUDENT UTILIZATION OF TUTORING, BY WHICH ALL FACULTY WILL REFER STUDENTS TO TUTORING.</i>	Students will be more aware and active regarding MXC Tutoring.	A survey will be given in the tutoring centers asking students how they became more aware and active with MXC Tutoring.

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<i>ON A WEEKLY BASIS THE FACULTY LIAISON WILL CONVEY ALL CONCERNS AND NEEDS OF THEIR RESPECTIVE DEPARTMENT TO THE TUTORS, COORDINATOR, AND DIRECTOR OF ACADEMIC SUPPORT SERVICES.</i>	Academic Support Services will experience improved communication with respective departments, better meeting their needs.	Academic Support Services will distribute a survey to respective departments regarding their ability to meet needs.
<i>THE FACULTY LIAISON WILL REPORT PROJECTS AND PROGRESS TO THE DIRECTOR OF ACADEMIC SUPPORT SERVICES AS NEEDED.</i>	Academic Support Services will be able to report the progress and accomplishments of the MXC Faculty Liaison's for recognition and strategic planning.	Academic Support Services generates progress reports frequently.
<i>THE FACULTY LIAISON WILL PARTICIPATE IN TUTOR INTERVIEWS IN COLLABORATION WITH THE HIRING AND ASSISTANT HIRING MANAGER FOR ACADEMIC SUPPORT SERVICES (DIRECTOR AND COORDINATOR).</i>	Academic Support Services will procure more thoroughly vetted professionals.	Ongoing tutor evaluations performed by the Director of Academic Support Services.