Call for Proposals

Blazing a Trail to Student Success

Proposals due by: April 1, 2018

The conference organizing committee of the Northwest College Reading and Learning Association welcomes proposals that reflect effective practices and innovations in the areas of developmental education and learning assistance and are informed by theory, research, and application.

Proposals welcome from:

- Higher education academic and student services administrators

- Teaching/learning center directors and other staff who create professional learning experiences and environments

- Higher education faculty from all disciplines and methods of instruction

- Institutional researchers

- CRLA certified tutors (Level 1 certified tutors must have at least 6 months tutoring experience). Please include a staff sponsor name and position.

Target Audience (indicate in proposal all that apply):

- Instructors & Teaching Assistants
- Learning Assistance Professionals & Managers
- Student Tutors
- Student Support Professionals

Conference strands (strand descriptions below):

- Teaching and Learning Instructional Strategies
- Learning Assistance Centers and Peer Assistance Programs
- Academic Coaching and Tutoring Techniques
- Equity and Inclusion

Requirement for Presenting

- Submit proposal(s) to mcintys@linnbenton.edu in MS Word format via email no later than **April 1, 2018**.

- Register and pay conference fee by **April 14, 2018**.

- Arrange and pay for your own travel and lodging.

- Agree to present on **Saturday, May 12, 2018** during one of three 60 minute break-out session periods.

- For panels, a lead presenter is responsible for notifying any co-presenters of the status of the proposal.

- Provide clear and readable session handouts.

- Provide electronic file of handouts & PowerPoint presentation to white@up.edu by **May 1, 2018** to post on the host network.

Room Set-up & Audiovisual Equipment

- Each breakout room will have classroom seating. Rooms rearranged during a session should be returned to original set up before leaving session.

- Internet access, podium PC, and projection are available in all session rooms for presenters.

- Please bring a PC-compatible USB thumb drive or have access to downloading the presentation remotely.

- Remote presentation pointers are not available; presenters should bring their own, if they wish to use one.

Acceptance

- You will receive notification about the status of your proposal by **April 12, 2018**.

Guidelines for proposal

All proposals should address the following in order:

- Title of presentation
- Name(s) of presenter(s) and institution(s)
- Indicate target audience(s) and strand
- Purpose and educational importance
- Theoretical perspectives or frameworks of presented material
- How long presented approach has been in use in presenter's program
- Delivery methods of presentation (single presentation, panel, audience participation)
- Learning objectives for audience

Registration Fees

All session presenters/facilitators at the conference are responsible for the appropriate conference registration fees, travel, and hotel expenses. Please be sure all individuals in your proposal have this information and are available to present on the day and time assigned.

Conference Fee structure below:

$80 Registration fee (includes membership)
$50 Additional fee for pre-conference & no-host social (off-site)
$40 Student/Part-time Staff Registration fee
$15 discounted fee for Student/Part-Time Staff Presenters*

*Up to 5 presenters may earn the discounted fee per proposal. The staff sponsor should ensure that each of the listed presenters has an equal part in the presentation. The staff sponsor should not be a presenter with the students if students are earning the discounted rate.

Dates to Remember

- April 1, 2018: Submission Due Date for Proposals
- April 12, 2018: Notification of Proposal Status
- April 14, 2018: Conference Registration Due
- May 1, 2018: Submit Final Presentation for Upload
- May 11, 2018: Preconference Workshop with Leonard Geddes
- May 12, 2018: Conference Day

Blazing a Trail to Student Success
Northwest CRLA - 2018 Conference

Strand Descriptions

A. Teaching and Learning Instructional Strategies

To offer opportunities for networking, professional growth, and sharing of materials, theory, research, and practice related to college-level learning and study strategies, including research and practical strategies related to critical thinking and instruction, cognitive processes, adult literacy, problem solving, cognitive models describing how adults learn and remember, and social and affective approaches.

B. Learning Assistance Centers and Peer Assistance Programs

To share effective programming, goals and objectives, best practices, supervision, and evaluation among administrators and practitioners in learning assistance centers and peer assistant programs, but also including other models such as supplemental instruction and team learning. To demonstrate reliable and practical assessment approaches that feedback and data on the performance of learning assistance on the programmatic or individual assistance session levels in order to improve training, tutor practices, program design, and institutional support.

C. Academic Coaching and Tutoring Techniques
To share practical approaches and techniques grounded in solid theory and research and to offer opportunities for networking and professional growth among practitioners of individualized and small group peer and professional learning assistance.

D. Equity and Inclusion

To share effective practices for creating equitable and inclusive programming for every learner, whether in the classroom or supplemental instruction programs such as tutoring and learning assistance centers.

Guidelines for a great presentation
- The title and abstract of your presentation adequately and accurately describe the presentation.
- Focus on the learning as well as the technology.
- Bring 30 handouts and business cards. If you recommend specific websites or publications, include a list of URL's and a bibliography.
- Provide data or practical applications to support theory.
- Never read a paper—get your audience involved.
- If you use PowerPoint, keep text lines to 5 or less per slide - provide talking points.
- When practical, demonstrate rather than talk.
- When possible, make sessions interactive to keep your audience involved.
- Be courteous to your fellow presenters and make sure you stay within your allotted time.
- Practice!